

VACATION NOTIFICATION AGREEMENT

Student Name(s): _____

I hereby notify the school that I am taking my child(ren) on vacation during the extended period of three or more days on: _____, 20____

Please complete the following items at least ***one week*** prior to your vacation:

- ___ I have informed the principal of our scheduled vacation.
- ___ I have spoken with all of my child(ren)'s teachers.
- ___ I have made arrangements to take care of any missed work and/or tests.
- ___ I understand that the homework given and the amount of time needed to complete the homework will be left to the teacher's discretion.
- ___ I understand that any homework given ahead of time must be turned in the day the student returns to school to receive full credit.

Realizing any missed school days can be a barrier to my child(ren)'s formal education, I am assuming full responsibility for seeing that my child(ren)'s assigned and make-up work will be completed satisfactorily. I will also check with my child(ren)'s teacher to follow through with my commitment.

Please return this completed form to the principal.

Parent's Signature: _____

Date: _____

Principal's Signature: _____

Date: _____

Teacher's Signature: _____

Date: _____